



**REQUEST FOR BID (RFB) for**

**GYM – PUMP HOUSE ROOF REPLACEMENT**

**RFB DATE:** **AUG 17, 2023**

**RFB#:** **GYM-30817**

**RESERVE COMPONENT ID:** **200-05000-ROOFING-410**

**INTRODUCTION**

Crystal Falls Association invites and welcomes a Bid Proposal for this project. Please carefully read and become familiar with the Bid Requirements and Project Scope. The authority to grant this contract is the Crystal Falls Association, Board of Directors (“CFA BOD”). Please ensure your Bid Proposal contains a signed copy (Page 4) of this RFB

**PROJECT AND LOCATION**

The bid proposal is being requested for Crystal Falls Association which is or shall be located at 21725 Crystal Falls Dr., Sonora, California 95370.

**DEADLINE TO SUBMIT BID**

For consideration in the Project Proposal Selection Process, all bids must be received no later than:

Date and Time: **See Page 4**

**PROJECT SCHEDULED TIMELINE**

The following timeline is established to ensure our project objective is achieved. However, this timeline shall be subject to change when deemed necessary by management. Time is of the essence of the contract and the Bidder must state on the Bid Form the number of calendar days in which he will agree to substantially complete the project.

**PROJECT BEGIN DATE:** **See Page 4**

**PROJECT END DATE:** **See Page 4**

**SUBCONTRACTORS**

*BIDDERS SHOULD NOTE THAT ANY AND ALL WORK INTENDED TO BE SUBCONTRACTED AS PART OF THE BID SUBMITTAL MUST BE ACCOMPANIED BY BACKGROUND MATERIALS AND REFERENCES FOR PROPOSED SUBCONTRACTOR(S) – NO EXCEPTIONS.*

**PROJECT MANAGER CONTACT INFORMATION**

The following individual(s) are the assigned contacts for the following:

For questions or information, contact:

**Name:** Paul Galas

**Title:** President

**Phone:** 209-533-4877

**Email:** president@crystalfallsranch.com

Prepared and Submitted by:



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**PROJECT SCOPE AND SPECIFICATIONS**

**Scope of work:**

1.1	Design/engineered solution to Roof Replacement
1.2	Cut rafter ends and furnish/install flashing and two (2) eave boards. Seal eave board wood
1.3	Reuse flashing around electrical penetration if salvageable
1.4	Provide separate line item for optional two (2) gutters and drainpipes
1.5	All work shall comply with Tuolumne County and California Title 24 building codes
1.6	Drawings to be wet stamped by Architect or Structural Engineer if required by the local Building Department
1.7	Submit drawings to CFA BOD for review and approval. CFA BOD will return redlined drawings to Contractor within 7 working days
1.8	Contractor to: 1.8.1 Submit drawings to Tuolumne County Building Department
1.8.1	Retrieve drawings
1.8.2	Revise drawings if requested by Building Department
1.9	All work to conform to drawing set. Any revisions must be approved by CFA BOD in writing. Any changes in construction not approved by CFA BOD may be subject to non-payment as determined by CFA BOD
1.10	Project will be complete when all facets of drawing set are completed, and roof is replaced
1.11	Contractor is responsible to keep job site clean and remove and dispose of material from the job site



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**BID PROPOSAL REQUIREMENTS**

**BIDDER SUBMISSION FORMAT**

The following is a list of information that the Bidder should include in their proposal.

**1. Summary of Bidder Background**

- Bidder's Name(s)
- Bidder's Address
- Bidder's Contact Information (and preferred method of communication)
- Date Bidder's Company Formed
- Bidder's Federal Employee Identification Number (FEIN)
- Bidder's safety record and safety policy
- Evidence of legal authority to conduct business in California (e.g. business license number)
- Same information as above for any/all sub-contractors

**2. Financial information**

- State whether the Bidder or its parent company (if any) has ever filed for bankruptcy or any form of Reorganization under the Bankruptcy Code.
- State whether the Bidder or its parent company (if any) has ever received any sanctions or is currently under investigation by any regulatory or government body.

**3. Equipment or Service If Applicable:**

- List any or equipment or services required of a subcontractor, along with a brief explanation.
- List any accommodation, services, or space required from, along with a brief explanation.

**4. Cost Proposal Summary and Breakdown**

- A detailed list of any and all expected costs or expenses related to the proposed project.
- Line item cost for rental equipment
- Summary and explanation of any other contributing expenses to the total cost.
- Separate Labor costs from materials.
- Brief summary of the total cost of the bid.
- Hourly rates for additional services.

**5. Licensing and Bonding**

- Provide details of licenses and bonds (if any) for any proposed services that the Bidder/Contractor may plan on providing for this project.



RFB#:

**6. Insurance**

- Details of any liability or other insurance provided with regard to the staff or project.
- Provide proof of workman’s compensation insurance.

**7. References**

- Provide three (3) references of people whom were customers in the last two years

**DATES: Deadline to Submit Bid, Project Begin and End Dates**

Dates are subject to change and will be revised below. The current dates are:

Date Created: August 17, 2023

DEADLINE TO SUBMIT BID:

PROJECT BEGIN DATE:

PROJECT AND DATE:

Bidder agrees that owner may contact all submitted references to obtain any and all information regarding Bidder’s performance.

Please attach Request for Bid form along with Written Quote.

CONTRACTOR’S SIGNATURE \_\_\_\_\_ Date: \_\_\_\_\_

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*For internal use:*

Reserve Component ID(s):

Date request approved by CFA B.O.D.:

Date: