

- ❖ **Rules and structure for the meeting:** In order to accommodate the members present, the CFA Code of Conduct for Directors, Committee Members, and Members of Crystal Falls Association adopted May 16, 2019 will be enforced.
- ❖ **All meeting attendees are requested to turn off or silence cell phones to eliminate disruptions. No audio, video or text recordings are allowed by attendees, no exceptions. The secretary may record the meeting to aid in the preparation of minutes.**
- ❖ **If attendees become disruptive, they may be expelled from the meeting and/or fined. Robert's Rules of Order forbid personal attacks: "Under no circumstances can you dispute or question the motives of another member. You may disagree with an idea or result of a proposal but you must avoid personalities."**

1) Call to Order:

- a) Roll Call of Directors

2) Announcements:

- a) The next Regular Meeting is scheduled for September 17, 2020 at 6:00PM.

3) Approval of Minutes:

- a) Review and Approve Minutes from the July 9, 2020 Agenda Meeting – Discussion/Action
- b) Review and Approve Minutes from the July 14, 2020 Special Meeting – Discussion/Action
- c) Review and Approve Minutes from the July 16, 2020 Regular Monthly Meeting – Discussion/Action
- d) Review and Approve Minutes from the July 21, 2020 Special Meeting – Discussion/Action
- e) Review and Approve Minutes from the August 1, 2020 Annual Business Meeting – Discussion/Action

4) Reports:

- a) Review of Financial Reports
 - 1) Treasurer's Report-Melissa Carter-Discussion/Action
 - 2) Review of latest Bank Statements-Melissa Carter-Discussion/Action
 - 3) Budget vs. Actual Operating Account-Donna Maddox-Discussion/Action
 - 4) Budget vs. Actual Reserve Account-Chris Stephan-Discussion/Action
 - 5) Balance Sheet (new regulations)-Chris Stephan-Discussion/Action
 - 6) Delinquent Assessment Receivable Report-Chris Stephan-Discussion/Action
- b) Barn Report-Chris Stephan/Kevin Wood -Discussion/Action
- c) Budget Committee Report-Donna Maddox-Discussion/Action
- d) Activities Committee Report-Melissa Carter-Discussion/Action
- e) Bylaw Committee Report-Missi Carter-Discussion/Action
- f) CC&R Violation Complaint Committee Report – Sue Fristad-Discussion/Action
- g) Project Management Committee Report-Dave de Villers-Discussion/Action
- h) Insurance Committee Report – Chris Stephan

5) Open Forum: Open Meeting Act Civil Code 4925(b) 3 minutes per speaker/30 minutes total time limit. Each member who wishes to speak must give his/her name and lot number.

- a) Members present may address the Board of Directors

6) Old Business:

- a) Board to discuss PCI Compliance and Computer Upgrades – Discussion/Action
- b) Board to discuss Additional Phone Lines – Discussion/Action
- c) Board to discuss High Yielding Accounts for Funds in the Reserves and Insurance Savings – Discussion/Action
- d)

7) New Business:

- a) Board to review and approve Nomination Procedure and Deadline for December Election – Discussion/Action
- b) Board to accept resignation from Marie Brown for Chair of Bylaws Committee – Discussion/Action
- c) Board to appoint interim Chair for Bylaws Committee – Discussion/Action

8) Adjourn to Executive Session: This meeting is closed to membership per Civil Code 4935

- a) Review and Approve Minutes from the July 16, 2020 Executive Session – Discussion/Action
- b) Review and Approve Minutes from the August 6, 2020 Executive Session – Discussion/Action
- c) Personnel Matters – Discussion/Action

9) Adjournment