

Agenda for Crystal Falls Ranch HOA-Annual Meeting August 3, 2019 3:00PM

1) **Call to Order:**

- a) Pledge of Allegiance

2) **Roll Call of Directors –**

- (i) Danna Maddox- President
Chris Stephan- Vice -President
Jeannette Sedlemeyer -Secretary
Marife Wood -Treasurer
Sue Fristad –Director at Large

*Rules and structure for the meeting: **In order to accommodate the members present, the following guidelines will be strictly enforced.***

- ❖ *No comments or questions will be allowed until Member Concerns.*
- ❖ *During the member's comments portion of the meeting, each member who wishes to speak must give his/her name and lot number.*
- ❖ ***In order that everyone will have a chance to be heard, the comments will be limited to 3 minutes each. No one will be allowed to speak twice until everyone else who wants to speak has been heard.***
- ❖ *Please remember that both Robert's Rules of Order and Davis-Stirling forbid personal attacks: "Under no circumstances can you attack or question the motives of another member. You may attack an idea or result of a proposal but you must avoid personalities.*
- ❖ *No audio or video recording allowed by attendees. However, the secretary may record the meeting to aid in the preparation of minutes. The recording is deleted once the minutes have been prepared. As provided in the "Open Meeting Act," members may observe the meeting but do not have the right to participate in the board's deliberations or votes. Members may address issues during the open forum portion of the meeting. If attendees become disruptive, they may be expelled from the meeting and/or fined.*
- ❖ *Please remember that the members of the Board of Directors are volunteers, and derive no financial gain from serving as a member of the Board. Board members are making every effort to conduct business as prudently and cost effectively as possible for the long term good of the members of our community.*
- ❖ *All meeting attendees are requested to turn off or silence cell phones to eliminate disruptions.*

3) **Guest Speaker:**

- a) **Ryan Campbell, District Supervisor**
 - 1) Questions and Answers regarding Tuolumne County

4) **Announcements:**

- a) Copies are available of the following:
 - i) Crystal Falls Association Bylaws
 - ii) CPA Reviewed Financial Statements 2018 and 2017
 - iii) Summary of Insurance
 - iv) Treasurer's Report as June 30, 2019
 - v) Long Term spending Summary Report June 2019
 - vi) Budget vs Actual Summary Report for Operating Fund as of June 30, 2019
 - vii) Budget vs Actual Report for the Reserve Fund as of June 30, 2019
 - viii) Barn Report June 2019

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4) **Announcements (Con't):**

- b) Barbecue Dinner will be served downstairs from 5:00pm-6:00pm
- c) **Heidi Brank Band** will provide live music from 6:00pm onward.
- d) Next Regular Board meeting is on September 19, 2019 at 6:00pm
- e) Election will be held in December for 3 Board Positions.

5) **Reports:**

- a) Review of Financial Reports
 - 1) Treasurer's Report June 2019 – Marife Wood
 - 2) Review of latest Bank Statements – Marife Wood
 - 3) Financial Report for Crystal Falls Association – Donna Maddox
 - 4) Report on Reserve Account – Dave de Villers
- b) Barn Report – Donna Maddox
- c) Activities Committee Report – Marife Wood
- d) Insurance Report – Marife Wood
- e) Lakes Committee Report-Sue Fristad

6) **Old Business:**

- a) None

7) **New Business:**

- a) Raffle 1 Quarter (\$90.00 Value) off dues.

8) **Open Forum:** Comments are limited to 3 minutes each.

9) **Adjournment**