



MEETING NOTICE

SPECIAL MEETING

Wednesday, July 31 11 am

Agenda for Crystal Falls Association at Crystal Falls Ranch
Special Meeting July 31, 2019 at 11:00 AM

*Rules and structure for the meeting: **In order to accommodate the members present, the following guidelines will be strictly enforced.***

- ❖ *No comments or questions will be allowed until Member Concerns.*
- ❖ *During the member's comments portion of the meeting, each member who wishes to speak must give his/her name and lot number.*
- ❖ ***In order that everyone will have a chance to be heard, the comments will be limited to 3 minutes each. No one will be allowed to speak twice until everyone else who wants to speak has been heard.***
- ❖ *Please remember that both Robert's Rules of Order and Davis-Stirling forbid personal attacks: "Under no circumstances can you attack or question the motives of another member. You may attack an idea or result of a proposal but you must avoid personalities.*
- ❖ *No audio or video recording allowed by attendees. However, the secretary may record the meeting to aid in the preparation of minutes. The recording is deleted once the minutes have been prepared. As provided in the "Open Meeting Act," members may observe the meeting but do not have the right to participate in the board's deliberations or votes. Members may address issues during the open forum portion of the meeting. If attendees become disruptive, they may be expelled from the meeting and/or fined.*
- ❖ *Please remember that the members of the Board of Directors are volunteers, and derive no financial gain from serving as a member of the Board. Board members are making every effort to conduct business as prudently and cost effectively as possible for the long term good of the members of our community.*
- ❖ *All meeting attendees are requested to turn off or silence cell phones to eliminate disruptions.*

(1 Call to Order

- a) Pledge of Allegiance
- b) Roll Call of Directors

2) Open Forum

- c) Members present may address the Board

3) New Business

- a) The Board to accept resignation of Donna Maddox, President, Upon the Appointment of her Successor—Discussion/Action
- b) Appoint Board Member to fill term vacated by Donna Maddox until December 31, 2019
- c) The Board of Directors will Reappoint Officers of the Board—Discussion/Action
- d) The Board of Directors will direct the Bank Signature Cards to be updated with the new Board of Directors—Discussion/ Action

4) Adjournment

