

## Agenda for Crystal Falls Association at Crystal Falls Ranch-Meeting June 20, 2019 6:00PM

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*Rules and structure for the meeting: **In order to accommodate the members present, the following guidelines will be strictly enforced.** No comments or questions will be allowed until Member Concerns.*

- ❖ *During the member's comments portion of the meeting, each member who wishes to speak must give his/her name and lot number.*
- ❖ ***In order that everyone will have a chance to be heard, the comments will be limited to 3 minutes each. No one will be allowed to speak twice until everyone else who wants to speak has been heard.***
- ❖ *Please remember that Robert's Rules of Order forbid personal attacks: "Under no circumstances can you dispute or question the motives of another member. You may attack an idea or result of a proposal but you must avoid personalities.*
- ❖ Please remember that the members of the Board of Directors are volunteers, and derive no financial gain from serving as a member of the Board. Board members are making every effort to conduct business as prudently and cost effectively as possible for the long term good of the members of our community.
- ❖ No audio or video recording allowed by attendees. However, the secretary may record the meeting to aid in the preparation of minutes. The recordings are kept for 1 year. As provided in the "Open Meeting Act," members may observe the meeting but do not have the right to participate in the board's deliberations or votes. Members may address issues during the open forum portion of the meeting. If attendees become disruptive, they may be expelled from the meeting and/or fined.
- ❖ All meeting attendees are requested to turn off or silence cell phones to eliminate disruptions.

### 1) **Call to Order:**

- a) Pledge of Allegiance
- b) Roll Call of Directors

### 2) **Announcements:**

- a) The next Regular Meeting is scheduled for Thursday, July 18, 2019 at 6:00pm.

### 4) **Approval of Minutes:**

- a) Approval of Minutes Regular Meeting-May 16, 2019-Discussion/Action

**5) Reports:**

- a) Review of Financial Reports
  - 1) Treasurer's Report-Marife Wood-Discussion/Action
  - 2) Review of latest Bank Statements-Marife Wood-Discussion/Action
  - 3) Budget vs. Actual Operating Account-Donna Maddox-Discussion/Action
  - 4) Budget vs. Actual Reserve Account-Dave de Villers-Discussion/Action
  - 5) Balance Sheet (new regulations)-Donna Maddox-Discussion/Action
  - 6) Delinquent Assessment Receivable Report-Donna Maddox-Discussion/Action
- b) Barn Report-Donna Maddox/Kevin Wood -Discussion/Action
- c) Budget Committee Report-Dave de Villers-Discussion/Action
- d) Activities Committee Report-Marife Wood-Discussion/Action
- e) Lake Committee Report-Sue Fristad-Discussion/Action
- f) Project Management Committee Report-Chris Stephan-Discussion/Action
- g) Insurance Committee Report-Chris Stephan-Discussion/Action
- h) Bylaw Committee Report-Marie Brown-Discussion/Action

**6) Open Forum: Open Meeting Act Civil Code 4925(b) 3 minutes per speaker /30 minutes total time limit.**

- a) Members present may address the Board of Directors

**7) Old Business:**

- a) None

**8) New Business:**

- a) Keeping Board Meeting Recorder Tapes for 1 year-Discussion/Action
- b) Approval to use original mats ordered at Gym instead of returning them-Discussion/Action
- c) Approval to write off bad debt of \$150 on lot 109/Foreclosure-Discussion/Action
- d) Approval to lien Lots 079 & 819-Discussion/Action
- e) Approval of July Newsletter content to be mailed with billing 7/1/19-Discussion/Action
- f) Approval of Annual Meeting August 3, 2019 RSVP Form to be mailed with billing 7/1/19-Discussion/Action
- g) Insurance Renewal Quotes-Board Review & Approval-Discussion/Action
- h) Lake Clean-up hours-summer-Discussion/Action
- i) To get cost estimate for Sun sail shade for play structure-Discussion/Action
- j) To add camera at lower lake-Disucssion/Action

**9) Adjourn to Executive Session:** This meeting is closed to membership per Civil Code 4935

- a) Approval of Executive Session Minutes of May 9, 2019-Discussion/Action
- b) Approval of Executive Session Minutes May 16, 2019-Discussion/Action
- c) Approval of Emergency Executive Session Minutes of June 4, 2019-Discussion/Action
- d) Personnel Issues-Discussion/Action
- e) Legal Issues-Discussion/Action

**10) Adjournment**