

Agenda for Crystal Falls Ranch HOA-Meeting February 15, 2018 6:00PM

*Rules and structure for the meeting: **In order to accommodate the members present, the following guidelines will be strictly enforced.** No comments or questions will be allowed until Member Concerns.*

- ❖ *During the member's comments portion of the meeting, each member who wishes to speak must give his/her name and lot number.*
- ❖ ***In order that everyone will have a chance to be heard, the comments will be limited to 3 minutes each. No one will be allowed to speak twice until everyone else who wants to speak has been heard.***
- ❖ *Please remember that Robert's Rules of Order forbid personal attacks: "Under no circumstances can you attack or question the motives of another member. You may attack an idea or result of a proposal but you must avoid personalities.*
- ❖ Please remember that the members of the Board of Directors are volunteers, and derive no financial gain from serving as a member of the Board. Board members are making every effort to conduct business as prudently and cost effectively as possible for the long term good of the members of our community.
- ❖ No audio or video recording allowed by attendees. However, the secretary may record the meeting to aid in the preparation of minutes. The recording is deleted once the minutes have been prepared. As provided in the "Open Meeting Act," members may observe the meeting but do not have the right to participate in the board's deliberations or votes. Members may address issues during the open forum portion of the meeting. If attendees become disruptive, they may be expelled from the meeting and/or fined.
- ❖ All meeting attendees are requested to turn off or silence cell phones to eliminate disruptions.

1) **Call to Order:**

- a) Pledge of Allegiance
- b) Roll Call of Directors
- c) Approval of Minutes Regular Meeting –January 18, 2018

2) **Announcements:**

- a) Next Regular Meeting is scheduled for March 15, 2018 at 6:00pm.

3) **Member Concerns:** Members present may address the Board of Directors

4) **Reports:**

- a) Treasurer's Report /Budget vs. Actual– Board Motion required – Marife Wood – Discussion/Action
- b) Barn Report-Kevin Wood-Discussion/Action
- c) Budget Committee Report-Donna Maddox-Discussion/Action
 - i) Update on Barn Financial Analysis-Discussion/Action
- d) Number of homeowners signed up for Newsletter-Dave de Villers-Discussion/Action

5) **Old Business:**

- a) Establish a general Bidding Policy (not insurance related)-Discussion/Action
- b) Decide what to do with 2017 Budget Committee 10 recommendations to improve financial management practices-Discussion/Action
- c) Decide if, how and when the Board of Directors will establish and prioritize 2018 goals and objectives for CFA-Discussion/Action
- d) Eliminate Renter Newsletter-only paid Associate Members to Receive Newsletter-Discussion/Action
- e) Hiring policy, Background Check, D.M.V printout-Discussion/Action
- f) Nepotism Policy-Discussion./Action
- g) Approve Inventory Retention Policy-Discussion/Action

5) **Old Business: (Con't)**

- h) Eliminate the goats-Discussion/Action
- i) Approval of Updated Chain of Command-Discussion/Action

6) **New Business:**

- a) Approve Charter for Lake Committee-Discussion/Action
- b) Approve Charter for Activity Committee-Discussion/Action
 - i) Activities Committee announces upcoming events-Discussion/Action
- c) Approve Charter for Newsletter Committee-Discussion/Action
 - i) Newsletter Committee Chairperson report-Discussion/Action
- d) Approve Charter for Insurance Committee-Discussion/Action
- e) Approve Charter for Technology Committee-Discussion/Action
- f) Approve expenditure of unbudgeted mailing of Financial Statements to members by April 30, 2018-Discussion/Action
- g) Bounce house requested by Erika Goldson Lot 635-Discussion/Action
- h) Purchase bulletin board for corner of the park for CFA Activities and Events only-Discussion/Action
- i) Lake level in spring-Discussion/Action
- j) Appoint CC&R Person(s)-Discussion/Action
- k) Discuss adding dock at lower lake-Discussion/Action

7) **Backlog / Future Business:**

- a) Lot 243 Paul Halek request for Communications Committee

8) **Adjourn to Executive Session:** This meeting is closed to membership per Civil Code 4935

- a) Approval of Executive Session Minutes – January 18, 2018-Discussion/Action

9) **Adjournment**