

Agenda for Crystal Falls Ranch HOA-Special Meeting December 28, 2017 12:30PM

*Rules and structure for the meeting: **In order to accommodate the members present, the following guidelines will be strictly enforced.***

- ❖ *No comments or questions will be allowed until all reports are complete.*
- ❖ *During the member's comments portion of the meeting, each member who wishes to speak must give his/her name and lot number. So that all can hear, we ask that the speaker come up to the front to speak.*
- ❖ ***In order that everyone will have a chance to be heard, the comments will be limited to 2 minutes each. No one will be allowed to speak twice until everyone else who wants to speak has been heard.***
- ❖ *Please remember that both Robert's Rules of Order and Davis-Stirling forbid personal attacks: "Under no circumstances can you attack or question the motives of another member. You may attack an idea or result of a proposal but you must avoid personalities.*
- ❖ *Please remember that the members of the Board of Directors are volunteers, and derive no financial gain from serving as a member of the Board. Board members are making every effort to conduct business as prudently and cost effectively as possible for the long term good of the members of our community.*

1) **Call to Order:**

- a) Pledge of Allegiance
- b) Roll Call of Directors

2) **Member Concerns:**

- a) Members present may address the Board

3) **New Business:**

- a) The Board to Accept Resignation of Joel Lawrence, Secretary Upon the Appointment of his successor – Discussion/Action
- b) Appoint Board Member to fill term vacated by Joel Lawrence until December 31, 2018-Newly Appointed Director to take Oath of Office-Discussion/Action
- c) Approval to Lien Lots 203, 287, 488, 722-Discussion/Action
- d) The Board of Directors will direct the Bank Signature Cards be updated with the New 2018 Board of Directors Signatures effective January 1, 2018-Discussion/Action
- e) Officer Positions will be read as stated in the Bylaws-Rich Painter, President
- f) New Elected Directors to take Oath of Office-Discussion/Action
 - i) Oath of Office will be administered by Notary Public-Lois Alameda
- g) January 1, 2018 Board Members only will Nominate and Elect Officers for 2018-per Bylaws Article XI and Corp Code s7213(b)
 - i) President-Discussion/Action
 - ii) Vice President-Discussion/Action
 - iii) Treasurer-Discussion/Action
 - iv) Secretary-Discussion/Action

4) **Adjournment**