

Agenda for Crystal Falls Ranch HOA-Special Meeting
Thursday October 12, 2017 12:30PM-ish (After Agenda Meeting)

*Rules and structure for the meeting: **In order to accommodate the members present, the following guidelines will be strictly enforced.***

- ❖ *No comments or questions will be allowed until all reports are complete.*
- ❖ *During the member's comments portion of the meeting, each member who wishes to speak must give his/her name and lot number. So that all can hear, we ask that the speaker come up to the front to speak.*
- ❖ ***In order that everyone will have a chance to be heard, the comments will be limited to 3 minutes each. No one will be allowed to speak twice until everyone else who wants to speak has been heard.***
- ❖ *Please remember that both Robert's Rules of Order and Davis-Stirling forbid personal attacks: "Under no circumstances can you attack or question the motives of another member. You may attack an idea or result of a proposal but you must avoid personalities.*
- ❖ *Please remember that the members of the Board of Directors are volunteers, and derive no financial gain from serving as a member of the Board. Board members are making every effort to conduct business as prudently and cost effectively as possible for the long term good of the members of our community.*

1) **Pledge of Allegiance:**

2) **Call to Order:**

- a) Roll Call of Directors

3) **Member Concerns:**

Attendee may address the Board for 3 minutes

4) **New Business:**

- a) TUD Claim for Repair Road to Upper Lake, Approval for Slaton Contract \$2,035 to be reimbursed by TUD-Discussion/Action
- b) Set up Budget Committee to prepare the 2018 Budget – Discussion/Action
 - i) Appoint 2 Board Members and Members of the Association to formulate 2018 Budget for presentation at no later than the November Regular Board Meeting.
- c) Assign Preparation of Long Term Reserve Funding Plan to be adopted at no later than the November Regular Board Meeting-Discussion/Action
 - i) Determine Long Term Projects and Cost to Complete in 2018 (Refer to Browning Report)
 - ii) Determine Long Term Project to Defer to a later year (Refer to Browning Report)
 - iii) Determine which year to defer the Uncompleted Long Term Projects too
 - iv) Consider Hiring Browning Reserve Group to complete this for \$2800-Discussion/Action

5) **Adjourn**