

## Agenda for Crystal Falls Ranch HOA-Meeting December 21, 2017 6:00PM

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*Rules and structure for the meeting: **In order to accommodate the members present, the following guidelines will be strictly enforced.** No comments or questions will be allowed until Member Concerns.*

- ❖ *During the member's comments portion of the meeting, each member who wishes to speak must give his/her name and lot number.*
- ❖ ***In order that everyone will have a chance to be heard, the comments will be limited to 3 minutes each. No one will be allowed to speak twice until everyone else who wants to speak has been heard.***
- ❖ *Please remember that both Robert's Rules of Order and Davis-Stirling forbid personal attacks: "Under no circumstances can you attack or question the motives of another member. You may attack an idea or result of a proposal but you must avoid personalities.*
- ❖ *Please remember that the members of the Board of Directors are volunteers, and derive no financial gain from serving as a member of the Board. Board members are making every effort to conduct business as prudently and cost effectively as possible for the long term good of the members of our community.*
- ❖ *No audio or video recording allowed by attendees. However, the secretary may record the meeting to aid in the preparation of minutes. The recording is deleted once the minutes have been prepared. As provided in the "Open Meeting Act," members may observe the meeting but do not have the right to participate in the board's deliberations or votes. Members may address issues during the open forum portion of the meeting. If attendees become disruptive, they may be expelled from the meeting and/or fined.*

### 1) **Call to Order:**

- a) Pledge of Allegiance
- b) Roll Call of Directors
- c) Approval of Minutes Regular Meeting –November 16, 2017

### 2) **Announcements:**

- a) Next Special Meeting is scheduled for December 28, 2017 at 12:30pm
  - i) For Newly Elected Directors to take Oath of Office to be effective January 1, 2018
  - ii) For Board Members to select Officers
  - iii) Approve Updating Signature Cards at the Bank
- b) Next Regular Meeting is scheduled for January 18, 2018 at 6:00pm.
- i) 6 Home owners are running for the 3 Board Positions-Election Ballots were mailed out on November 15, 2017 Catherine & Robert James are here to open and tally ballots received by December 15, 2017 the results will be given to the members present at the conclusion of this meeting today.

### 3) **Member Concerns:** Members present may address the Board of Directors

### 4) **Reports:**

- a) Treasurer's Report – Board Motion required – Michael Dalby – Discussion/Action
- b) Barn Report-Rich Painter -Discussion/Action
- c) Lake Report-Discussion/Action
- d) Maintenance/Long Term Report -Discussion/Action
- e) Activities Committee Report-Discussion/Action
- f) Budget Committee Report-Discussion/Action

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5) **Old Business:**

- a) Lots 040 & 019 Interest in forming a Newsletter Committee-Discussion/Action

6) **New Business:**

- a) Recognize Rich Painter for his service as a Board Member 1/1/16-12/31/17
- b) Recognize John Welch for his service as a Board Member 10/15/15-3/16/17 and then 9/21/17-12/31/17
- c) Recognize Tim Pearl for his service as a Board Member 6/15/17-12/31/17
- d) The Budget Committee is proposing an initiative to offer email distribution of the newsletter and billing statements sometime in 2018 in order to reduce printing and mailing expenses. Exact implementation timing depends on development of a detailed plan. Request board approval to announce this initiative in January 2018 newsletter to begin building list of members interested in email delivery as soon as possible, prior to development of an implementation plan to be developed starting in early 2018-Discussion/Action
- e) Approval to Lien Lots 203, 287, 488, 722-Discussion/Action
- f) Lot 462 Request for Chicken Variance-Discussion/Action
- g) Present Election Results prepared by Notaries Catherine & Robert James-Discussion/Action
  - i) Newly Elected Board Members will take office-January 1, 2018

7) **Adjourn to Executive Session:** This meeting is closed to membership per Civil Code 4935

- a) Approval of Executive Session Minutes –October 19, 2017-Discussion/Action
- b) Legal Update-Discussion/Action

8) **Adjournment**