

Agenda for Crystal Falls Ranch HOA-Meeting January 19, 2017 6:00PM

*Rules and structure for the meeting: **In order to accommodate the members present, the following guidelines will be strictly enforced.** No comments or questions will be allowed until Member Concerns.*

- ❖ *During the member's comments portion of the meeting, each member who wishes to speak must give his/her name and lot number.*
- ❖ ***In order that everyone will have a chance to be heard, the comments will be limited to 3 minutes each. No one will be allowed to speak twice until everyone else who wants to speak has been heard.***
- ❖ *Please remember that both Robert's Rules of Order and Davis-Stirling forbid personal attacks: "Under no circumstances can you attack or question the motives of another member. You may attack an idea or result of a proposal but you must avoid personalities.*
- ❖ *Please remember that the members of the Board of Directors are volunteers, and derive no financial gain from serving as a member of the Board. Board members are making every effort to conduct business as prudently and cost effectively as possible for the long term good of the members of our community.*
- ❖ *No audio or video recording allowed by attendees. However, the secretary may record the meeting to aid in the preparation of minutes. The recording is deleted once the minutes have been prepared. As provided in the "Open Meeting Act," members may observe the meeting but do not have the right to participate in the board's deliberations or votes. Members may address issues during the open forum portion of the meeting. If attendees become disruptive, they may be expelled from the meeting and/or fined.*

1) **Call to Order:**

- a) Pledge of Allegiance
- b) Roll Call of Directors
- c) Approval of Minutes Regular Meeting –December 15, 2016
- d) Approval of Minutes Special Meeting-January 5, 2017

2) **Announcements:**

- a) Next Regular Meeting is scheduled for February 16, 2017 at 6:00pm

3) **Member Concerns:** Members present may address the Board of Directors

4) **Reports:**

- a) Treasurer's Report – Board Motion required – Michael Dalby – Discussion/Action
- b) Barn Report-Rich Painter - Discussion/Action
- c) Lake Report-Discussion/Action
- d) Maintenance/Long Term Report -John Welch-Discussion/Action

5) **Old Business:** None

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6) **New Business:**

- a) Lot 420 Request for approval c van 20x8 Converted Shop on his property-Discussion/Action
- b) Long Term Projects 2017 – Michael Dalby – Discussion/Action
 - i) Driveway at the Barn
 - ii) DoorKing key card lock system at Upper Lake
 - iii) Lighting in Downstairs clubhouse
- c) HOA Orientation – Adams Stirling – April 2017 – Michael Dalby- Discussion/Action
- d) Activity Committee New Members & Activities – Discussion/Action
- e) 2017 Set Agenda & Board Meeting Times – Discussion/Action

7) **Adjourn to Executive Session:** This meeting is closed to membership per Civil Code 4935

- a) Personnel Issue – Discussion/Action
 - i) Approval of Updated Chain of Command
- b) Legal Correspondence-Discussion/Action
 - i) Legal Update

8) **Adjournment**