

- Minutes of the Crystal Falls Association Board of Directors Meeting
March 16, 2017 6:00pm

The meeting was called to order by Rich Painter, Vice President. Other directors in attendance were, Michael Dalby, Treasurer, Joel Lawrence, Secretary and Bryan Tyra, Director. John Welch, President was present in the audience. Office Manager Lois Alameda was also present. The Pledge of Allegiance was led by Rich Painter.

The Regular meeting minutes of February 16, 2017 were reviewed by the Board. **Joel Lawrence made a motion to accept the minutes of February 16, 2017 as prepared, seconded by Bryan Tyra all in favor.**

Rich Painter announced that the next Regular Board Meeting is scheduled for April 20, 2017 at 6:00 pm.

Rich Painter announced that John Welch, who was resigning his position as Board President and a Member of the Board of Directors would like to speak to the membership. John Welch thanked the members for an opportunity to serve on the Board.

Rich Painter opened Member Concerns: Member concerns were heard by the Board.

The Treasurer's report as of March 15, 2017 was presented by Michael Dalby, Treasurer. Michael further spoke about attached check register, credit card charges, Budget vs. Actual to date, along with the Long Term Spending Report to date which were provided to the Board and Members. **Bryan Tyra made a motion to accept the Treasurer's Report as presented, seconded by Joel Lawrence all in favor.**

Rich Painter gave Barn Report stating that Kevin had installed a new heater at the barn, and had done a nice job on the railing at the barn. He further stated that Kevin is in the process of getting ready for the season.

Rich Painter gave Lake Report, stating that Kevin is preparing the lake for filling, and premergent was applied by Anchor Pest Control, to sit for 10 days prior to filling. Bryan Tyra reported that S&K Gate equipment purchase deposit of 30% of the approved bid had been paid so that he could order hardware for upper lake gate installation to be completed.

Rich Painter gave the Maintenance and Long Term Report stating that the lighting project at the clubhouse had been started and we were waiting for more lights and LED bulbs to complete. Upcoming Upper Lake Gate security installation and Driveway at the barn were in process.

Old Business: None

New Business:

Michael Dalby presented an HOA Board Orientation to be scheduled in April 2017, at a cost of approximately \$200 for mileage reimbursement to Adams-Stirling. **Michael Dalby made a motion to approve \$200 in mileage reimbursement to Adam-Stirling for conducting the Orientation, seconded by Bryan Tyra, all in favor.**

Rich Painter presented Lot 400 requesting approval to lien as a certified prelien letter had been sent February 1, 2017 and was returned unclaimed and account is delinquent \$345.37 at this time. **Joel Lawrence made a motion to approve filing a lien on Lot 400 for nonpayment of dues, seconded by Michael Dalby, all in favor.**

Minutes (Con't)
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New Business (Con't):

Rich Painter presented the need for a Bereavement Leave Policy, for the 2 full time employees to be able to have up to 3 days off with pay, in the event of a death of a loved one, based on the approval of the Board. **Bryan Tyra made a motion to adopt the Berea vent Leave Policy allowing 3 days paid leave in the event of the death of a loved one, upon approval of the Board, seconded by Joel Lawrence, Rich Painter also voted yes, Michael Dalby voted no, motion carried by majority vote.**

Rich Painter presented the need to replace the refrigerator at the barn, as the PG&E bill shot up over \$100, and it is constantly running. Rich Painter further explained that an apartment grade refrigerator is need at the barn to supply cold drinks to the employees and allow a place for them to put their lunch, along with a freezer for the donated popsicles for the kids riding during the season. **Joel Lawrence made a motion to approve the purchase of an apartment grade refrigerator for the barn at the cheapest possible cost, seconded by Bryan Tyra, Rich Painter also voted yes, Michael Dalby voted no, motion carried by majority vote.**

Rich Painter presented the need to offset costs of associate members for Key cards and quarterly mailing of newsletters to them. Rich Painter suggested an initial \$50 fee which \$25 would be refundable if they return their key card when the move, and an annual fee of \$25. **Michael Dalby made a motion to approve the Associate Member Fee of \$50 initially and to make \$25 of that refundable upon return of key card, and to charge them an annual fee of \$25 for associate members going forward not for existing associate members, seconded by Joel Lawrence, all in favor.**

Rich Painter asked the Board to accept the Resignation of John Welch as President and as a Board Member. **Bryan Tyra made the motion to reluctantly accept the resignation of John Welch from the Board of Directors, seconded reluctantly by Joel Lawrence, all in favor.**

Rich Painter stated that as John Welch was the Board President, new officers needed to be reappointed. **Bryan Tyra made a motion to Appoint Rich Painter as President, seconded by Joel Lawrence, all in favor. Rich Painter made a motion to appoint Bryan Tyra as Vice-President, seconded by Joel Lawrence, all in favor.**

Rich Painter made a motion to update the signature cards at the bank, seconded by Joel Lawrence, all in favor.

Rich Painter made a motion o update the Authorized Officer on the Credit Card to Joel Lawrence, seconded by Bryan Tyra, all in favor.

The meeting was adjourned at 6:35pm to Executive Session.