

Minutes of the Crystal Falls Association Board of Directors Meeting
February 20, 2014 12:00pm

The meeting was called to order by Martha Wilson, President. Other directors in attendance were, Allan Beck, Vice President, Jeannette Sedlemeyer, Secretary, Delphine Tipper, Treasurer, Roger Mattson, Director. Association staff in attendance was Consultant Penny Mann, Office Manager Lois Alameda. The Pledge of Allegiance was led by Martha Wilson.

Michael LeMonds with Pro Solution was here for presentation to the Board of Directors.

The Regular meeting minutes of January 16, 2014, were reviewed by the Board. **Allan Beck made a motion to accept the minutes as prepared, seconded by Delphine Tipper all in favor.**

Martha Wilson announced that the next regular Board Meeting is scheduled for March 20, 2014.

The Treasurer's report was read by Delphine Tipper. Martha Wilson reported that our new Money Market accounts are now accumulating interest, and that WestAmerica credit cards had been issued to her, Kevin Wood Head Maintenance, and Lois Alameda Office Manager. **Allan Beck made a motion to accept the Treasurer's Report as presented, seconded by Roger Mattson all in favor.**

Martha Wilson discussed with the Board the maintenance and long term work that had been completed.

Martha Wilson announced that as no one is interested in the walnut burls the trees would be trimmed and a scissor lift rental would be investigated for maintenance.

Martha Wilson presented the updated bid for the plumbing at the Gym, from J. Trent Plumbing for \$875. **Delphine Tipper made a motion to approve the \$875 expenditure to repair the plumbing at the Gym, seconded by Roger Mattson all in favor.**

Martha Wilson explained that we had invited a few officials to our meeting to address the neighborhood problems, however none were able to attend.

Martha Wilson introduced Michael LeMonds of Pro Solutions to the Board of Directors and public. She then turned the meeting over to Mr. LeMonds for presentation regarding their collection services. Mr. LeMonds presented various collection aspects to the Board, and answered questions. Mr. LeMonds then left the meeting. **Allan Beck made a motion to explore a contract with Pro Solutions as soon as an evaluation of our commitment to Cimarron could be resolved, seconded by Martha Wilson all in favor.**

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Office Manager Alameda presented the Request for Notice, blanket order to Tuolumne County to send us immediately all Trustee's deeds filed on Crystal Falls Properties, and requested up to \$500 in legal fees for our attorney to prepare this form to be recorded. **Martha Wilson made a motion to pursue preparation of the "Request for Notice" at a maximum cost of \$500, seconded by Allan Beck all in favor.**

Office Manager Alameda presented Delinquent properties Lots 164, 199, 403, 515, 550, 567, 628, 674, 781 to the Board of Directors, but suggested that we wait on a decision concerning these properties until after a decision is reached concerning collection policy. **Allan Beck made a motion to table this agenda item until we had fulfilled and had exhausted all collection efforts, seconded by Roger Mattson all in favor.**

Martha Wilson presented that our Head Maintenance person Kevin Wood, uses his own personal cell phone and his person equipment to maintain all of the facilities. After a discussion by the Board. **Martha Wilson made a motion that Kevin Wood be reimbursed \$50 per month for the Association's portion of use of his cell phone and \$25 per month toward offsetting the repair and/or replacement of his equipment used up for the Association's business beginning this month, seconded by Allan Beck all in favor.**

Martha Wilson stated that she was still investigating the mystery trail with Duke York of Tuolumne County and would get back to the Board with her findings.

Martha Wilson presented the proposed Association's vacation policy to the Board of Directors. **Allan Beck made a motion to adopt full time employee vacation policy as presented after 6 months of employment, seconded by Roger Mattson all in favor.**

Martha Wilson asked if there were any members concerns: Concerns were discussed with the Board.

The meeting was adjourned at 1:45pm, to the Executive Session.