



Crystal Falls Association
at Crystal Falls Ranch

Clubhouse Clean Up Checklist
(For return of Security/Cleaning Deposit)

Cleaning supplies are in closet next to Refrigerator

Main Room

- ___ Wash off all CFA table tops and chair seats.
- ___ Sweep and mop floor using BONA MOP SYSTEM.
- ___ Remove all decorations and signs.
- ___ Pick up all refuse and take with you.
- ___ Return chairs or folding tables as you found them. Do *not* stack chairs and tables against walls.
- ___ Return Clubhouse to original setup or as directed.
- ___ Turn off heat, swamp cooler, and lights.
- ___ Lock all doors-two in Clubhouse

Kitchen

- ___ Turn off oven and range.
- ___ Clean oven and range.
- ___ Clean sink, and countertops.
- ___ Remove all your dishes/utensils.
- ___ Pick up all refuse and take with you.
- ___ Clean inside refrigerator including shelves and drawers; clean outside and inside of door.
- ___ Sweep and mop kitchen floor using BONA MOP SYSTEM.
- ___ Wash out BONA mop pad, hang on sink to dry.

Bathroom

- ___ Empty all bathroom garbage and replace bags.
- ___ Clean sinks.
- ___ Clean toilets: bowl, seats and lid.
- ___ Sweep and mop floor.
- ___ Clean mirrors.

Picnic/BBQ Area

- ___ Pick up all refuse and take with you.
- ___ Control and extinguish BBQ coals.
- ___ Clean picnic table. Do *not* lock outside gate.

Please sign and bring with you when you are returning your key. When CFA Management approves the checklist, your security check will be returned in full.

Thank you